


## CHECKLIST: Improving Engagement with the Study Skills Handbook



**DIRECT LINK:** Have you set up the direct link on a secure part of your school website? Or put links and login details on your LMS?




**NEWSLETTERS:** Do you place the monthly study skills tip and your school's login details in your school newsletter or other communications?




**FLYERS AT SCHOOL:** Have you put up flyers from the Things to Print page around the school or on noticeboards with the login details?



**FLYERS TO PARENTS:** Have you emailed flyers to parents or given them out at events like parent/teacher nights?



**ALLOCATE UNITS:** Have your Year Coordinators allocated units to some of your year groups to complete at school? Or allocated units for them to complete at home?



**TEACHERS:** Do you make sure all teachers know the login details each year, give them time to check out the site (particularly Things to Print) and encourage them to recommend particular units to parents and students who need extra support?

